

**Special Meeting  
Pines School  
January 23, 2020**

The meeting was called to order by President, Cindy Riker at 4:01 p.m. Other members present were Jessi LaPorte and Dan Reynolds. Suzette Cooley-Sanborn and Dean Paul joined via conference call. Public present was Joan Schroka, Shawn Nelson and Jake Kryzinski.

Treasurer Position: Although the ISD is taking over the financial responsibilities for the school, we still need to designate a Treasurer. Cindy Riker said she would be willing to do this, as she had functioned as such for the last several years and the work should be minimal. Dan Reynolds made a motion to nominate Cindy Riker as Treasurer. Suzette Cooley-Sanborn seconded the motion. Roll call vote: Ayes: LaPorte, Reynolds and Cooley-Sanborn. Nays: None. Abstain: Riker. Motion carried.

Check Signing: With the ISD taking over the financial responsibilities for the school, they will print any payable checks at the ISD. They have the ability to print the check with an electronic signature already in place. This way the checks don't need to be sent to the school for signature. We need to decide if we want one signature or two and who should sign. Dan Reynolds signature will be put on file with the ISD. A plain sheet of paper needs to be sent to the ISD with his signature. A check register or warrant will be sent ahead of the school board meeting for our approval.

Cindy Riker made a motion to go into Closed Session at 4:10 p.m. for purposes of attorney/client confidentiality. Jessi LaPorte seconded the motion. Roll call vote: Ayes: LaPorte, Reynolds, Cooley-Sanborn and Riker. Nays: None. Motion carried.

Open session was resumed at 5:29 p.m.

There being no further business, the meeting was adjourned at 5:31 p.m.

Respectfully submitted,

Dan Reynolds, Secretary  
Bois Blanc Pines School Board